



## Rancocas Nature Center Job Description

**Position Title:** 2017 Seasonal Teacher Naturalist  
**Location:** Rancocas Nature Center  
**Reports To:** Sanctuary Director  
**Job Classification:** Seasonal (Tuesday, June 20 to Friday, August 11, 2017)

**JOB DESCRIPTION:** The seasonal teacher naturalist provides natural science programs and environmental education to summer camp participants, schools, interested groups, and the general public. The teacher naturalist, under the direction of the sanctuary director, takes part in programming and the operation of a nature center and its trails. The teacher naturalist takes an active role in promoting the Rancocas Nature Center as a membership-based, non-profit environmental organization.

### **MAJOR RESPONSIBILITIES:**

#### **Educational Programming and Visitor Services**

- Plan, develop, and conduct natural history programs for nature camps, special groups, and the general public
- Maintain lesson plans, educational materials and all other related programming information
- Interact with visitors to the center through answering inquiries about the natural world and the center, as needed

#### **General**

- Interact with staff, volunteers, and the public as necessary
- Help with care and maintenance of the grounds, gardens, and trail system, as needed
- Strive to increase Rancocas Nature Center membership base, as appropriate
- Assume additional responsibilities related to the nature store, resident animals, visitors, and RNC grounds, as needed

#### **Knowledge/Skills**

- Excellent interpersonal skills including the ability to accept direction and constructive criticism
- Team player
- Punctual with effective time management skills
- Excellent oral and written skills required
- Strong computer and internet skills; proficient in Microsoft Office Professional
- Ability to work outdoors and hike 2-4 miles

#### **Qualifications**

- B.A. or B.S., with major in science, environmental science or science education
- Demonstrated knowledge of natural history of NJ
- Demonstrated experience of teaching in a nature center setting.
- Valid First Aid and CPR certificate (to be provided by the Rancocas Nature Center).
- Must have a valid driver's license and be able to operate a vehicle in NJ, have the physical capacity to walk throughout the land and buildings of the sanctuary, and be able to move materials and to lift 40 lbs.

**Starting Date:** Tuesday, June 20, 2017

**Salary:** Competitive and commensurate with experience

**Application Deadline:** Friday, June 2, 2017

Qualified individuals may apply by sending resumes with cover letters to: Susan Buffalino, Rancocas Nature Center, 794 Rancocas Road, Westampton, NJ 08060 or via email to [susan.buffalino@rancocasnaturecenter.org](mailto:susan.buffalino@rancocasnaturecenter.org).

**The Rancocas Nature Center does not discriminate on the basis of gender, age, race, sexual orientation, or religious affiliation. The Rancocas Nature Center is an equal opportunity employer.**